

AUTHORISATION FOR REGULAR and EXCURSION TRANSPORTATION

CHILD/REN'S NAME							
DESCRIPTION		To take children to school and collect from school and then take back to service or excursion destination or Home Drop OFFS					
Day TICK BOXES	Reason for transportation	Pick up location and Destination	Approximate time and duration of transportation	Method of transport	Requirements for seat belts or safety restraints	No. of children	Supervising staff, educators or other adults
<input type="checkbox"/> MON	School drop off	Service to School	7.50am to 8.45am	<input type="checkbox"/> Car <input type="checkbox"/> Mini bus <input type="checkbox"/> Walk			
<input type="checkbox"/> TUES		Name of					
<input type="checkbox"/> WED		School: _____					
<input type="checkbox"/> THUR							
<input type="checkbox"/> FRI							
<input type="checkbox"/> MON	Transfer from school to service	School to Service	2.30pm-3.45pm	<input type="checkbox"/> Car <input type="checkbox"/> Mini bus <input type="checkbox"/> Walk			
<input type="checkbox"/> TUES		Name of					
<input type="checkbox"/> WED		School: _____					
<input type="checkbox"/> THUR							
<input type="checkbox"/> FRI							
<input type="checkbox"/> MON- FRI	Transfer to and from Service to Excursion destination ----- And/or HOME DROP OFFS	4 Big Kids OSCH – Park Road, Mandurah to destination as per Vacation Care Program Home Address: _____ _____	6.30am – 6.30pm	<input type="checkbox"/> Car <input type="checkbox"/> Mini bus <input type="checkbox"/> Walk			

Parent/Guardian:

I hereby give my consent for 4 Big Kids to provide regular transportation as detailed above for 12 months, effective from the date of this authorisation.

In an emergency, I authorise the Service to seek necessary medical assistance from a medical practitioner or hospital including transportation by ambulance if required.

Parent/Guardian	Name		Signature		Date	
Contact phone number	Mobile		Home		Work	

Education and Care National Regulations 2011- Regulations 102B requires a transport risk assessment to be conducted before our service transports any child. Regulation 102D requires our service to receive written authorisation to transport children. Our service has completed a risk assessment to identify and assess any risks that the transportation of a child may pose to the safety, health and wellbeing of the child. This has been authorised by the Approved Provider and is available to sight at our service. Policies and procedures for transporting children are also available to view.

Regular transportation means the transportation by the service or arranged by the service of a child being educated and cared for by the service, where the circumstances relevant to a risk assessment are substantially the same for each occasion on which the child is transported. An authorisation is only required once in a 12-month period.

